

Berlin Board of Education
Finance and Operations Committee Meeting
August 19, 2022
MINUTES

In Attendance: Timothy Oakes, Chair
Adam Salina
Matthew Tencza

Also in attendance: Brian Benigni, Superintendent of Schools
Jeffery Cugno, Director of Operations
Ashley Dorsey, Director of Finance

I. Call to Order

The meeting was called to order by Mr. Oakes at 7:01am.

II. Cafeteria Pricing

Ms. Dorsey presented information on cafeteria pricing for the upcoming school year. The committee reviewed historical pricing, revenues, and expenses. Ms. Dorsey also informed the committee of SMART funds allocated to the District by the Connecticut State Department of Education to provide free meals to students for as long as possible in the upcoming school year. The committee provided feedback on establishing a meal price for the school year. The last time the Board increased meal prices was in 2017-18.

III. End-of-Year Financial Report

Ms. Dorsey presented the final financial report for fiscal year '22. Ms. Dorsey discussed savings in Benefits, Transportation, and Tuition categories, which were reallocated to Certified Salaries, Contracted Services, Equipment, and All Other Expenditures. The District ended the year with an uncommitted balance of \$2,401.69.

IV. Summer Maintenance Requests

Mr. Cugno provided the committee with information about what was submitted to the town's Facilities Department for summer maintenance. Mr. Cugno informed the group of the status of the requests, noting that many of them are completed for the start of the new school year. Larger requests are still in progress, and he continues to monitor the status with the town's Director and Superintendent of Facilities.

V. Facilities Report

Mr. Cugno informed the committee of personnel changes within the custodial group and noted all vacancies had been filled. Mr. Cugno also provided the status of ongoing construction projects in the school facilities. He continues to work closely with the town's Director of Facilities and contractors to keep these projects moving forward.

VI. Adjournment

The meeting adjourned at 7:55am.

Respectfully submitted,

Ashley L. Dorsey
Director of Finance